



2022-2023 USA ARCHERY CLUB OF THE YEAR

2025 CHICAGO

AMERICAS PARA ARCHERY CUP LEG 2

WORLD RANKING EVENT

TEAM MANAGERS' BOOKLET





Dear Team Managers,

World Archery Americas and North Side Archery Club welcome you, your archers and team officials to the 2025 Chicago Americas Para Archery Cup Leg 2 World Ranking Event. We are thrilled to bring this event to Chicago again! To ensure that all teams are properly informed on the technical and organizational structure of this event, we would like to share important information to help you perform your role as team managers. We wish you a successful tournament and a wonderful stay in Chicago.

Best regards,

Brent Harmon
LOC Chair

Sarah Briscoe
North Side Archery Club President

1. Important Telephone Numbers

Technical Delegate:	Mr. Randall Jones	+1 647 888 6265
Local Organizing Committee Chair:	Mr. Brent Harmon	+1 773 383 1460
LOC Administration:	Ms. Sarah Briscoe	+1 773 412 4073
Transportation:	Mr. Alan Sochacki	+1 224 246 1801
Medical Services:	Event Medic Services	TBD



2. Archery Venue

Dunbar Park sports complex will serve as the Field of Play (FOP) for the event. Dunbar Park is located at 300 East 31st Street, Chicago, which is in close proximity to the hotels utilized for this event.





3. Event Officials

Technical Delegate:	Randall Jones (CAN)
Chairman of Judges:	Bob Pian (USA)
Director of Shooting:	Kristy Wapniarski (USA)
Judges:	Tiago Correa (BRA) Eric Fok (CAN) Wendy Whalen (USA)
Classifiers:	Irene Cuesta Cobo (ESP) – Chief Classifier Nancy Littke (CAN)
Results Manager:	Andres Gomez Londono (COL)

4. Team Managers' WhatsApp Group

All team managers and preferred contact persons can join a WhatsApp group through the link below. We will provide and request information not included in this Booklet in that WhatsApp group. Please ensure that your names and respective WhatsApp numbers are registered on WAREOS before arriving in Chicago. Team Managers WhatsApp group:

https://chat.whatsapp.com/KSbayou8Stc3OMe1HHXYte?mode=ems_copy_t

5. Team Managers' Meeting

The event Technical Delegate, Mr. Randall Jones, will conduct a Team Managers' Meeting at the FOP (Dunbar Park). The meeting will be held on **Thursday, 28 August, at 1:30 p.m.** (13:30), after lunch and before the PM session. Each team can be represented at the meeting by up to three (3) officials. The meeting will be conducted both in English and Spanish.

6. Competition Schedule

The competition schedule can be found on IANSEO:

<https://ianseo.net/Details.php?told=24108>

The times on the schedule are tentative: only the start time for each session (morning and afternoon) is fixed. It is possible that a stage of the competition may start a few minutes before the scheduled time. Therefore, we kindly request that you ensure your archers are present and ready for any matches that may start a few minutes earlier than planned.



7. Equipment Inspection

Equipment inspection will be officially conducted by the judges on **Thursday, 28 August**. Please ensure that your athletes have their Classification Cards and any adaptive equipment, along with their bow, arrows, releases, and so on. Equipment Inspection will occur **at their shooting position** while archers are practicing. There will be no designated time by country nor will there be a designated area for Equipment Inspection.

The judges may conduct random checks of the archers' equipment during the competition which is allowed by the rules. Please advise your archers that they may be required to show their equipment to the judges at any time during the tournament upon their request.

8. Coaches' position on the field

As implemented at the 2022 Hyundai World Cup and other events, a space will be reserved for archers to place their equipment. The coaches and other team officials should not stand in this area, but behind a line on the field which will be located at least 7 meters away from the shooting line. During team matches, a specific position will be allocated to the coaches.

9. Targets and target faces

The target faces are produced by a World Archery licensed manufacturer, Maple Leaf Press.

10. Participating Countries

Brazil	Canada	Columbia
Costa Rica	Guatemala	Mexico
Peru	Singapore	United States of America

11. Participants per category

These are the numbers registered in each category as of 23 August.

Individual

Recurve Men Open	8	Recurve Women Open	8
Recurve U21 Men Open	1	Recurve U21 Women Open	0
Compound Men Open	14	Compound Women Open	9
Compound U21 Men Open	2	Compound U21W Open	1
Men W1	4	Women W1	3
VI 2/3	2	VI 1	0



Doubles

Recurve Men Open	2	Recurve Women Open	1
Compound Men Open	2	Compound Women Open	2
Men W1	2	Women W1	1

Mixed Teams

Recurve Open Mixed Team	3
Compound Open Mixed Team	3
W1 Open Mixed Team	2

12. Scoring

Scoring will be conducted using a paper scorecard and a PDA. The results manager and LOC staff will be available to explain to your archers and any agents how to enter the scores in the PDAs.

Please instruct your archers to verify that the scores entered in both the electronic and the paper scorecards are identical. All paper scorecards must have a total and show the number of 10's and X's. All scorecards must be completed with signatures. Please have the archer review their scorecard and sign it as the Archer, if possible. The absence of a total or a signature will cause the archer to be disqualified.

During finals, please instruct your archers' agents to verify that what is entered in the scorecard is exactly what is on the target. Archer's agents are expected to sign their archer's scorecard, to have a pen to mark arrow holes and to have a device to pull arrows from the target if needed.

13. Correction to U21 Target Faces

There was an error in the Invitation Package regarding the target faces that the U21 archers will be using:

U21 Recurve Open	single full-size 40 cm target face at 18 m
U21 Compound Open	40cm (5-ring) triple face at 18 m
U21 W1	single full-size 40 cm target face at 18 m



14. Important Rules

- The shooting time for the individual categories in the 2025 Chicago Para-Archery Championship is 40 seconds per arrow (30 seconds in the individual finals).
- No extra time will be allowed to shoot arrows that were not shot within time due to equipment failures or medical issues.
- Changes in team composition for match play are allowed provided that the change is informed to the chairman of judges (or his deputy) or the results manager at least 15 minutes prior to the start of the first team round in the category concerned. The form to communicate these changes can be found at the end of this booklet. If a team does not submit a team composition form, it will mean that the archers shooting team matches will be the ones who qualified the team (the highest ranked ones). For the 2025 Chicago Para-Archery Championship, both the Doubles and the Mixed Teams events will be unofficial events. More information on these events will be forthcoming.

15. Team Uniforms

All World Archery rules in connection with uniforms will be applied, except for the World Cup-specific rule that requires archers and teams shooting finals to have two uniforms with different colors. The rule on sleeve colors for finals matches will be enforced.

16. Classification

The classification of para-archers will be conducted at the Marriott Marquis Chicago on **Wednesday, August 27**. The specific room for classification remains to be determined, and it will be communicated once known. World Archery has conferred upon those VI archers needing to be classified a **temporary classification** to participate in the event, and they will receive a card from the Chief Classifier to this effect.

The classification schedule has been distributed to all national federations with archers in their rosters who need classification. Please ensure that all of your impacted archers and team officials are aware of their classification date and time. The classification schedule can be found on IANSEO.

Please ensure that your archers arrive at least 10 minutes prior to their scheduled classification time. They will need to bring their passport or national identification, all of their adaptive



equipment and their bow(s). A Coach or Team Manager may accompany the athlete. Classification will be conducted in English, so an English-speaking member of your team should accompany the athlete if necessary. If no member of your team speaks English, you may require the presence of a bilingual LOC volunteer to assist with translation. The classification cards may be distributed following on-field observation, if required to complete the evaluation.

17. Practice

Practice facilities will be available starting August 26. There will be unofficial practice at Lincoln Park on Tuesday, August 26 and Wednesday, August 27, from 09:00-12:00 and from 13:00-16:00. Teams and athletes arriving early are responsible for their own transportation to and from the unofficial practice field in Lincoln Park.

Official practice will be held on **Thursday, August 28, from 10:00-12:30 and 14:00-16:30.**

Transportation will be provided from the event hotel to the FOP, and a schedule will be made available on IANSEO.

On Sunday, August 31, a portion of the field will be available for archers shooting the finals matches only, starting at 11:00.

18. Archers in the VI Category

A section of the field will be designated for the archers in the VI category. The targets will not be moved, and each archer will always shoot at the same target throughout the event. The position of the faces on the butts will be marked so that it remains unchanged when a face is replaced. The VI stands will be allowed to stay on the field for the entire tournament.

19. Venue Access

Archers out of competition or who are retired from an event may not proceed past the athletes' tenting. They may remain in the FOP while bearing their accreditation.

The judges will strictly enforce the World Archery rules regarding the number of officials a team is allowed to have at the same time on the FOP. During individual matches, a team will be allowed one official for each archer in competition, plus the team manager in the event an appeal needs to be filed.

Overall, we may proceed with more flexibility given that some team officials may act as spotters for the VI archers or assistants to others.



20. Awards Ceremonies

All award ceremonies will be conducted after each stage of the competition at a time and place as per in-venue announcements. The flags may be shown electronically on the Jumbotron.

21. Airport pick up and drop off

The LOC will pick up the teams at the airport as per their status with the LOC. Arriving parties will be able to communicate directly with the Transportation Manager via WhatsApp to convey their status and whereabouts. LOC staff will be in attire related to the event.

If some luggage does not arrive with the team, please follow the usual baggage reclaim procedures and inform the LOC.

If your flights to the Chicago area are delayed or cancelled, please inform Alan Sochacki and Brent Harmon.

A schedule of departures will be posted on IANSEO in due time. Please check with the LOC that the flight schedules they have are correct, and the times reported are those arriving in Chicago and departing Chicago.

22. Breakfast and Lunch Service

Breakfast and Lunch will be served at the FOP on Thursday, August 28, Friday, August 29, and Saturday, August 30, according to the schedule indicated on IANSEO. Breakfast will be served on Sunday, 31 August.

These meals are included for guests staying at the accommodation provided by LOC. The food vendor will **not** be able to allow purchases on-site.

23. Hydration

Water dispensers will be provided and located under the athletes' tents. Cups will be available, but we encourage everyone to bring a reusable water bottle. Bottled water will be available in coolers, as well.

24. Transportation

A transportation schedule will be published on IANSEO. Please be advised that the times listed on the schedule refer to the scheduled departure times of the transport. This means that we encourage your team members to be down at the lobby, ready to board at least 15 minutes



before the shuttles are scheduled to leave. The organizing committee will not provide additional transport to participants who are not on time to board or who wish to follow a different time table.

25. FOP Bow Storage

The organizing committee will make a storage area available at the venue for the archers to leave their equipment. This container will be located outside but adjacent to the field of play. Since private security has been employed to monitor this storage area, it is very secure to do so.

26. Appeals

The Jury of Appeals will operate with three members at a time. They will be chosen from the pool of four members appointed by the COJ. The choice will depend on which countries are directly involved in the appeal and on the presence of the potential members at the venue at the time the appeal is lodged.

According to World Archery Rules, an intention to appeal must be presented to the Chairman of Judges not later than 5 minutes after the end of a stage of the competition or before the start of the next stage, whichever happens first.

Team managers have up to 15 minutes (including the five minutes referred to in the previous paragraph) to lodge the appeal in the proper format. The Chairman of Judges shall reject either the intention or the actual appeal if the time limits are not complied with.

According to a recent by-law change, the Chairman of Judges has the right to correct a mistake made by a judge if there is enough evidence before an appeal is lodged with the Jury. These corrections do **not** include changing the value of an arrow called by the judge or overturning a yellow card decision in a team match.

27. Anti-doping Tests

Anti-doping tests will be conducted at the FOP by USADA.



TEAM NOMINATION FORM / FORMULARIO DE NOMINACIÓN DEL EQUIPO

Country / País: _____

Recurve Women / Recurvo Mujer:

1.
2.
3.

athlete NOT in the team / atleta NO en el equipo:

Recurve Men / Recurvo Hombre:

1.
2.
3.

athlete NOT in the team / atleta NO en el equipo:

Compound Women / Compuesto Mujer:

1.
2.
3.

athlete NOT in the team / atleta NO en el equipo:

Compound Men / Compuesto Hombres:

1.
2.
3.

athlete NOT in the team atleta NO en el equipo:

Name and signature of Team Manager / Nombre y firma del Team Manager:

.....

The results of the 3 highest scoring members of the team, per discipline and gender will automatically be used for the team events. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the team event. Forms to be given to the Results Manager or the Chairman of the Judges Commission at least 15 minutes before the start of the team competition.

Los resultados de los 3 miembros del equipo con mayor puntuación, por disciplina y género, se utilizarán automáticamente para los eventos por equipos. Si los gerentes de equipo desean utilizar a otros atletas del equipo, use este formulario para nombrar a los atletas que competirán en el evento por equipos. Los formularios deben entregarse al Gerente de Resultados o al Presidente de la Comisión de Jueces al menos 15 minutos antes del inicio de la competencia por equipos.



MIXED TEAM NOMINATION FORM / FORMULARIO DE NOMINACIÓN DE EQUIPOS MIXTOS

Country / País: _____

Recurve Mixed team / Recurvo Equipo mixto:

1.

2.

Compound Mixed team / Equipo mixto compuesto:

1.

2.

Name and signature of Team Manager / Nombre y firma del Team Manager:

.....

The results of the highest scoring male and female members of the team will automatically be used for the mixed team event. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the mixed team event. Forms to be given to the Results Manager or Chairman of the Judges Commission at least 15 minutes before the start of the mixed team competition.

Los resultados de los miembros masculinos y femeninos del equipo con la puntuación más alta se utilizarán automáticamente para el evento por equipos mixtos. Si los gerentes de equipo desean utilizar a otros atletas del equipo, utilice este formulario para nombrar a los atletas que competirán en el evento de equipos mixtos. Los formularios deben entregarse al Gerente de Resultados o al Presidente de la Comisión de Jueces al menos 15 minutos antes del inicio de la competencia por equipos mixtos.



Appeal Form

☐ This is an intention of Appeal

☐ This is an appeal form

(please tick appropriate box)

- Team Manager of the following country: _____
- Name of the Team Manager: _____
- Team (please name country): _____
- Individual person (name) _____
- Other (please specify): _____

This appeal is against: _____

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known):

Signature: _____

Name in printing: _____

Article 3.13.3.1:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressed in writing and lodged with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever applies. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.

Article 3.13.8:

Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organisers before the beginning of the next stage of the competition or before the awarding of prizes.

Article 3.13.4:

Amount paid is reviewed and determined by the World Archery Executive Board on an annual basis.

Received on: ____/____/____ Time: _____

by Chairperson of the Tournament Judge Commission

Signature: _____

Name in printing: _____

Appeal Fee

- 50 USD
- 50 EUR



Formulario de apelación

☐ Esta es una intención de apelación

☐ Este es un formulario de apelación

(Marque la casilla correspondiente)

- Team Manager del siguiente país: _____
- Nombre del Gerente del Equipo: _____
- Equipo (por favor, nombre país): _____
- Persona individual (nombre): _____
- Otro (por favor especifique): _____

Esta apelación es contra: _____

Descripción de la apelación o protesta:

Creo que esta acción va en contra de las siguientes reglas (indique el artículo si se conoce):

Firma: _____

Nombre en la impresión: _____

Article 3.13.3.1:

La intención de apelar cuando pueda afectar la progresión de un atleta de una etapa de la competencia a la siguiente, se expresará por escrito y se presentará ante el presidente de la Comisión de Jueces del Torneo dentro de los cinco minutos posteriores al final de la ronda o partido correspondiente, lo que corresponda. Durante las Finales de las rondas de match play, el aviso de intención de presentar una apelación se dará dentro de los cinco minutos posteriores al final del partido, o antes del comienzo del siguiente partido, lo que ocurra primero.

Article 3.13.8:

Las decisiones del jurado se levantarán actas y se comunicarán al apelante, al presidente de la Comisión de Jueces del Torneo y a los organizadores antes del comienzo de la siguiente etapa de la competición o antes de la entrega de los premios.

Article 3.13.4:

La cantidad pagada es revisada y determinada por la Junta Ejecutiva de World Archery anualmente.

Recibido el: ____/____/____ Hora: _____

por el Presidente de la Comisión de Jueces del Torneo

Firma: _____

Nombre en la impresión: _____

Tarifa de apelación

- 50 USD
- 50 EUR